



बी-21, कुतुब इन्स्टीट्यूशनल एरिया नई दिल्ली-110016
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No.Reg.E&M/2(1)/2021/Misc.

04.01.2022

OFFICE ORDER

**Sub: Preventive Measures to Contain the Spread of Novel Coronavirus (COVID-19)
– regarding**

In view of deteriorating situation due to the rapid spread of COVID-19 and unpredictable behavior of the new variants of the virus, in order to safeguard the health and well being of students and employees of the Institute as per medical advice, it has been decided to implement the following measures with immediate effect:

- (a) All students residing in hostels of the Institute are required to vacate them as soon as possible. In any case, the students would need to vacate the hostels before 10.01.2022.
- (b) Only Covid-19 positive students who are currently in quarantine would be allowed to continue in the hostels till they recover. In case their condition deteriorates, they will be shifted to the Government run Covid-19 Care Centres.
- (c) Students are advised to seek immediate medical attention in case they develop any symptoms and report the same to Institute's Doctor and Nurse immediately.
- (d) The faculty/staff/students are advised to ensure strict compliance of SOPs and instructions issued by MOH&FW, MHA, NDMA, DDMA and Institute from time to time, especially on Covid appropriate behaviors.

This issues with the approval of the Competent Authority.


(Dr. P.K. Gupta)
Registrar

All Faculty, Staff and Students of MBA (IB) 2020-22 Programme

Copy to:

1. Dean
2. All Heads of Divisions/Centres/Campuses
3. Warden and Assistant Wardens
4. Centre Head (Kolkata Campus): You may please implement similar measures at Kolkata Campus, if deemed appropriate, depending upon the local situation as per the guidelines issued by the State Government/WBDMA.
5. Head (Computer Centre): for updation of this office order on Institute's website.
6. Hindi Officer- for issuance of order in Hindi.
7. AR (E&M) for taking necessary actions.
8. SO(GA)/SO(E&M)
9. PS to Vice Chancellor: for information of the Vice Chancellor.